

DEPARTMENT OF THE ARMY  
UNITED STATES ARMY INTELLIGENCE AND SECURITY COMMAND  
1<sup>ST</sup> INFORMATION OPERATIONS COMMAND (LAND)  
8825 BEULAH STREET  
FORT BELVOIR, VIRGINIA 22060-5246

IAIO-OP

14 March 2017

MEMORANDUM FOR APPLICANTS TO ATTEND 1<sup>ST</sup> IO COMMAND COURSES MANAGED BY THE  
TRAINING AND ANALYSIS BRANCH

SUBJECT: Prerequisite Waiver Policy

1. Purpose. To document the waiver policy for Training and Analysis Branch (TAB) course prerequisites.
2. Applicability. This policy applies to all 1<sup>st</sup> IO Command courses managed by the TAB, and to all applicants to those courses.
3. Each TAB course has a list of prerequisites which can be viewed on the 1<sup>st</sup> IO Command external NIPRnet website, <https://www.1stiocmd.army.mil/home/iotraining>, and on ATRRS under school code 024.
  - a. Non-waivable prerequisites.
    - (1) Security Clearance.
    - (2) U.S. Citizenship.
    - (3) Prerequisites listed on the 1st IO Command external page (also shown in ATRRS under school code 024) relating to the requesting Unit/organization leadership determining a need for the training.
    - (4) Prerequisites concerning required IO related training.
  - b. Waivable prerequisites. Grade is the only waivable prerequisite.
    - (1) Grade waivers (blanket).
      - (a) 1<sup>st</sup> IO Command and TIOG personnel are covered under a blanket grade waiver (does not include non-waivable prerequisites covered above) for all courses. Any member of 1<sup>st</sup> IO Command or a TIOG; Military, Civilian, or supporting Contractor may attend any TAB course without meeting the grade requirement – no waiver is required.
      - (b) Other unit specific blanket grade waivers (IAW the terms of the specific agreement) apply IAW the corresponding agreement (ISSA or MOU/A).

(2) Grade waivers (individual/group). Grade waivers are required for a specific individual or group of individuals (must be listed by individual) for one or more TAB courses when the situation is not covered under a standing blanket agreement. To receive a grade waiver the unit POC must complete and submit a waiver form, with particular focus on the justification. The waiver form is available through the 1<sup>st</sup> IO Command training administrator [usarmy.belvoir.1-io-cmd.list.training-support@mail.mil](mailto:usarmy.belvoir.1-io-cmd.list.training-support@mail.mil). Once the waiver request is received the TAB Chief or Deputy will make the final determination and the unit POC will be notified.

4. POC is the TAB Training Administrator at (703) 428-4976; [usarmy.belvoir.1-io-cmd.list.training-support@mail.mil](mailto:usarmy.belvoir.1-io-cmd.list.training-support@mail.mil).

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**X** David L. Davenport

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Signed by: DAVENPORT.DAVID.LAVONE.IV.1070995308